Allocates costs, collects data, and prepares reports that maintain the company's cost accounting system. Ensures that costs are allocated according to established procedures. Gathers historical cost data on such activities as material purchases, labor, equipment depreciation, repairs, assembly, operating expenses, etc. Investigates cost structures for new and existing areas of the company. Prices new services or products by developing unit costs and projecting expenses. Prepares reports that compare budgets with actual expenses. May prepare existing or projected profitability analyses. May recommend, design, or develop revisions to the cost accounting system.

## **Management Role**

Accomplishes results through subordinate supervisors or exempt specialist employees.

# **Policy and Strategy**

Interprets and administers policies, processes, and procedures that may affect sections and subordinate work areas.

## Freedom to Act

Assignments are defined in terms of activities and objectives. Work is reviewed upon completion for adequacy in meeting objectives.

## Impact

Decisions have an impact on work processes and outcomes. Erroneous decisions or recommendations and/or failure to complete assignments normally result in serious delays and considerable expenditure of additional time, human resources, and funds.

## Liaison

Interacts frequently with internal personnel and outside representatives at various levels. Participates and presents at meetings with internal and external representatives. Interaction typically concerns resolution of operational and scheduling issues.

## **Minimum Education and Experience**

Bachelor's Degree in Finance, Business or related field and 10+ years of diverse professional experience in all areas of Finance, which may include 5+ years managing respective area.